

**All participation in on-site WCS student externship programs are contingent upon current NYS, NYC, and WCS COVID procedures and protocols, and these may change between the time of externship application and the start of the programs.



2022-2023 CLINICAL EXTERN CHECKLIST

Be sure that you have submitted all required forms/documentation (listed below in black) or your application will not be considered complete

Current Resume: _____

Essay/Cover Letter: _____

Current Transcript: _____

Recommendation Letter: _____

If accepted into our program, the following materials (listed below in green) must be received prior to your first day (please do not send these as part of your application; send them after you have been accepted into our program):

Proof of Health Insurance: _____

Current TB Test: _____ **Must be dated within one year of your start date

Tetanus Vaccine: _____ **Must be current for the full term of your externship

Rabies Vaccine: _____ **Must be within 5 years of original vaccine or titer taken within 1 year of your externship start date

COVID-19 Vaccine: _____ **Must be uploaded into our VitalCheck system after acceptance into our program

Signed Student Release: _____ **To be filled out on the first day of your externship rotation

Do you have any medical issues of which you would like us to be aware?